



## Criteria and Procedures for Proposing Agenda Item for AGM 2023

### 1. Objective

Consistent with Sahathai Printing & Packaging Public Company Limited (the “Company”)’s Good Corporate Governance practice is based on Ethics and Transparency in order for shareholders and stakeholders to receive appropriate, fair and sustainable ensuring that all shareholders receive equitable treatment, eligible shareholders are invited to propose an agenda item for annual general meeting of shareholders, according to the Company’s criteria and procedures.

### 2. Shareholder Eligibility Criteria for Submissions

Shareholders who wish to propose agenda item must be qualified in accordance with Holding minimum shares at least 5% of the shares of the Company Being a holder or a group of the Company’s common share and still holding shares on the date of proposing the agenda with evidence of shareholding such as a certificate from a securities company or evidence from a company Thailand Securities Depository Co., Ltd. and evidence that can verify identity.

### 3. Proposal of Agenda Item(s)

#### 3.1 The Proposal the will not be included in the AGM agenda

(1) A proposal the defined in the Section 89/28 of the Securities and Exchange Law B.E.2535 and the Notification of Capital Market Supervisory Board.

(2) A proposal the violates to the law, rules, regulations of government agencies or other governing agencies or does not comply with the objective, the article of association, the shareholders’ resolution, and the good corporate governance practice of the Company.

(3) A proposal that is beneficial for specific person or a group people.

(4) A proposal that is under power and authority of the Board of Directors unless it causes the significant effect on shareholders.

(5) A proposal that is already brought to the Company’s operation

(6) A proposal that is incomplete, inaccurate, submitted after the deadline or a proposal that the Company is unable to contact the shareholders submitting the proposal.

(7) A Proposal that is proposed by shareholders who are not fully qualified in accordance with the Company provision

#### 3.2 Consideration Procedure

(1) Eligible Shareholders according to topic no.2 must propose the Agenda Item to The Board of Directors by using the Attached Proposal Form or the proposal may be submit unofficially via facsimile at



บริษัท สหไทยการพิมพ์และบรรจุภัณฑ์ จำกัด (มหาชน)

三合泰印刷(大众)有限公司

SAHATHAI PRINTING & PACKAGING PUBLIC COMPANY LIMITED

สำนักงานใหญ่ : เลขที่ 200/1 ซอยจรุญสนิมวงศ์ 42 แขวงบางยี่ขัน เขตบางพลัด  
กรุงเทพฯ 10700 โทร. 0-2423-0051-2 แฟกซ์ 0-2424-7027

โรงงาน : เลขที่ 6 หมู่ที่ 3 ตำบลหน้าไม้ อำเภอลาดหลุมแก้ว จังหวัดปทุมธานี 12140  
โทร. 0-2194-5570 แฟกซ์ 0-2194-5577-9

เลขประจำตัวผู้เสียภาษี : 0107564000359

ISO 9001  
ISO 14001  
GMP



02-194-5577 or through The Secretary to The Board of Directors Office email Address at [investor@sahathaiprinting.com](mailto:investor@sahathaiprinting.com) before sending the original form and documents to the Board of Directors.

In addition, Eligible Shareholders must complete and sign the attached Agenda ITEM Proposal Form, and together submit along with evidence of ownership of all shares' held satisfied in no.2 i.e. certificates of shares held issued by a registered securities company, or other certificated documents issued by the Thailand Securities Depository Company Limited or the Stock Exchange of Thailand, and any support documents which will be beneficial to consideration process (if any). All of documents should be reached the Company within February 16, 2023 marked to the attention of:

The Secretary to the Board of the Director Division  
Sahathai Printing & Packaging Public Company Limited  
6 Mu 3 Taling Chan-Suphan Buri Rd., Na mai, Ladlumkaeo,  
Pathum Thani 12140

(2) Where a group of shareholders who satisfied the criteria in no.2 collectively submit a joint agenda proposal, One shareholder must complete and sign Agenda Item Proposal Form, while the rest of shareholders must separately complete part 1 and 2 of the Agenda Item Proposal Form and sign the Form, and then together submit the completed Agenda Item Proposal Form and support documents (if any).

(3) Where shareholder or a group of shareholders who satisfied the criteria in no.2 would like to propose multiple agenda items, separate forms must be used for each agenda item proposal along with each associated support documents.

(4) The proposal approved and selected by the Board of Directors will be included as the agenda item in the Notice of AGM including the Board of Directors opinion. If a proposal is turned down, the Company will inform the reason for the refusal in the AGM.



### Agenda Item Proposal Form

(1) I am (Mr./Mrs./Miss) ....., being the common shareholder of Royal Plus Public Company Limited, ..... shares, residing at..... Road..... District..... Province..... Mobile Phone Number..... Home/Office Phone.....E-mail address (if any) .....

(2) I wish to propose agenda item for 2023 Annual General Meeting of Shareholders. Subject.....

(3) Proposal of consideration.....

And additionally support documents (if any) have been enclosed and certified as a true copy at every page, .....pages in total.

By my signature below, I hereby certify that the information provided in this forms, shares' held evidence and support documents are correct.

..... Shareholder's Signature

(.....)

Date.....

Remark The shareholders must enclose the personal documents with Agenda Item Proposal Form as follows:

1. Evidence of shareholding, i.e. certificates of shares' held issued by a registered securities company or other certificate documents issued by the Thailand securities Depository Company Limited or the Stock Exchange of Thailand.
2. Personal documents i.e. in case the shareholder is a person, he/she must enclose a copy of identification card or passport (In the case of a non-Thai national). Where a shareholder is a registered business, he/she must enclose a copy of certificate of commercial registration, certified true copy of the authorized director, who has signed this form, identification cards or passports ( in the case of a non-Thai national).
3. Shareholders can send agenda Item Proposal Form unofficially via facsimile at 02-194-5577 or through the secretary to the Board of Directors email address at [investor@sahathaiprinting.com](mailto:investor@sahathaiprinting.com) before sending the original form to the Company.
4. The original Agenda Item Proposal Form must be reached the Company within February 16, 2023 in order to allow the Board of Directors to consider in accordance with the criteria and propose to the AGM 2023.