



March 6, 2025

Subject: Invitation to the 2025 Annual General Meeting of Shareholders

To: Shareholders of Sahathai Printing & Packaging Public Company Limited ("the Company")

Enclosed:

1. Company's Articles of Association relating to the General Meeting of Shareholders
2. Copy of Minutes of the 2024 Annual General Meeting of Shareholders
3. Annual Report 2024 (From 56-1 One Report) (QR Code)
4. Profiles of candidates nominated for election as directors of the Company
5. Information for appointment of the Company's independent auditor
6. Profile of independent directors for proxy case
7. PROXY FORM A and B
8. Procedures required prior to attending the meeting and registration for attending e-Meeting

The Board of Directors of Sahathai Printing & Packaging Public Company Limited ("the Company") has resolved to convene the 2025 Annual General Meeting of Shareholders (AGM) on Friday, April 4, 2025, at 2.00pm. The meeting will be held in an electronic format (e-AGM) in accordance with the Emergency Decree on Electronic Meetings B.E. 2563 (2020), the Announcement of the Ministry of Digital Economy and Society on Security Standards for Electronic Meetings B.E. 2563 (2020), and the company's Articles of Association on electronic meetings. The meeting will be live-streamed from the main conference room of Sahathai Printing & Packaging Public Company Limited, located at No. 6, Moo 3, Na Mai Subdistrict, Lat Lum Kao District, Pathum Thani 12140, Thailand.

The company has announced on its official website and via the Stock Exchange of Thailand (SET) electronic system an invitation for shareholders to propose significant matters for inclusion in the agenda of the 2025 Annual General Meeting of Shareholders (AGM). This initiative was open in advance from October 31, 2024, to January 31, 2025, in accordance with good corporate governance principles for listed companies. However, by the end of the specified period, no shareholders submitted any proposals for the 2025 AGM agenda. Therefore, the company would like to formally announce the meeting agenda as approved by the Board of Directors as follows:



#### **Agenda 1 To consider and adopt the minutes of the Annual General Meeting of Shareholders 2024.**

Objectives and rationale: The report for the 2024 Annual General Meeting of Shareholders held on April 9, 2024 has been submitted timely to SET and MOC and already propagated to the Company's website which is provided herewith in Enclosed No. 2.

Board of Directors' opinion: The Board of Directors considered the Shareholders' Meeting should approve the Minutes of the Annual General Meeting of Shareholders 2024 held on April 9, 2024., which have been accurately prepared.

Vote required: Resolution of this Agenda shall be passed by a majority vote of shareholders who attend the meeting and cast their votes.

#### **Agenda 2 To acknowledgment of the Company's Performance Report for the Year Ended December 31, 2024.**

Objectives and rationale: This is to ask for acknowledgement in accordance with Clause 41 of the Company's Articles of Association. In this regard, the Board of Directors hereby reports the Company's performance in 2024 to the shareholders together with the explanation under the topic "Analysis and explanation of management", as appeared in Enclosure 3: Annual Report 2024 (From 56-1 One Report) (QR code) which is attached together with this invitation letter and is already disclosed on the Company's website.

Board of Directors' opinion: The Board agreed to propose the Company's operation results in 2024 to the Shareholders' meeting for acknowledgement. The Company has summarized the operation results and significant changes that occurred in 2024 in the Company's Annual Report 2024 (From 56-1 One Report).

Vote required: There is no voting in this Agenda as it is for acknowledgement.

#### **Agenda 3 To consider and approve the financial statements for the year ended 31 December 2024.**

Objectives and rationale: According to the Public Limited Companies Act.B.E.2535 and the company regulation Article 47, they have specified that the Company must finalize the audited statement of financial position and income statement at each year ended of accounting cycle and then submitted for approval by shareholder's meeting. The statements of Financial Position and Statement of Comprehensive Income with the relevant documents such as statement of change shareholder's equity and statement of cash flow for the year ended December 31, 2024 were audited and certified by a certifiable public accountant, and approved by Audit Committee and Bord of Directors, and were published in the from 56-1 One Report 2024 attached here to as Enclosure 3 with details as follows;



## The statements of financial position and income statements

Unit: Million Baht

Items	2024 (Current Proposal)	2023
Total assets	975.37	878.00
Total liabilities	183.03	188.31
Equity	792.34	689.69
Revenue from sales and services	692.11	511.93
Total revenue	718.41	533.59
Profit for the year	153.14	86.71
Total comprehensive income for the year	152.65	86.09
Earnings per share (Baht/Share)	1.53	0.87

Audit Committee's Opinion: After the consideration and review the audited 2024 Company's financial statements prepared by SAM NAK-NGAN A.M.C Company Limited, it is considered appropriate for Directors of the Board to propose for the Meeting of Shareholders to consider for approval.

Board of Directors' opinion: The financial statements present fairly in all material respects in accordance with the required Financial Reporting Standards, as well as timely and appropriately disclose sufficient information, It is therefore proposed to shareholders to approve the Statement of Financial Position and Statement of Comprehensive Income for the year ended 31 December 2024 as audited and certified by the auditors.

Vote required: Resolution of this Agenda shall be passed by a majority vote of shareholders who attend the meeting and cast their votes.

### Agenda 4 To consider and approve the allocation of profit for dividend payment and statutory reserve for the year.

Objectives and rationale: This is to ask for approval. The Company has separate net profit for the fiscal year 2024 at the amount of 152.65 million baht, therefore the Company asks the shareholders to consider the dividend payment in accordance with Public Limited Companies Act B.E. 2535 and Clause 52 of the Company's Articles of Association. In accordance with the Public Limited Companies Act B.E. 2535, section 116 and the Articles of Association of the Company, Clause 54, the Company shall allocate part of its annual net profits to a reserve fund in an amount of not less than five percent of the annual net profits with the deduction therefrom the amount representing the accumulated loss carried forwards (if any) until this reserve fund reaches the amount of not less than ten percent of the registered capital.



**Board of Directors' opinion:** The Board of Directors recommends that the 2025 Annual General Meeting of Shareholders approve the payment of a dividend for the fiscal year 2024 in the amount of THB 0.65 per share, totaling THB 65 million, representing a dividend payout ratio of 42.58% of net profit after deducting legal reserves, in accordance with the Company's dividend policy, the Company paid the Interim Dividend (first installment payments) at Baht 0.25 per share in September 11, 2024 and final installment payments at Baht 0.40 per share, totaling THB 40 million. The Company fixed the Record Date on April 17, 2025 for the rights of shareholders to receive dividend and the dividend payment date on May 2, 2025. Additionally, no further allocation of net profit to legal reserves will be considered, as it complies fully with legal requirements.

A comparison with last year's dividend payment rate is as follows

Details of dividend payment	2024	2023
1. Net profit after deducting legal reserves (million THB)	152.65	86.09
2. Number of shares as of December 31, (shares)	100	100
3. Total dividend payment per share (THB per share)	0.65	0.35
3.1 Interim dividend payment from operating results of Q1-Q2 (THB per share)	0.25	0.10
3.2 Final dividend payment from operating results of Q3-Q4 (THB per share)	0.40	0.25
4. Total Dividend Amount (Million THB)	65	35
5. Dividend payout ratio (percent)	42.58	40.65

Moreover, the company has a policy to pay dividends at no less than 40% of net profit after tax from the financial statements in each period, after deducting legal reserves. Therefore, the dividend payment is in accordance with the company's normal dividend payment policy.

**Vote required:** Resolution of this Agenda shall be passed by a majority vote of shareholders who attend the meeting and cast their votes.

**Agenda 5 To consider and approve the appointment of directors in replacement of those who must retire by rotation.**

**Objectives and rationale:** This is to ask for approval. Clause 21 of the Company's Articles of Association and Section 71 of Public Limited Companies Act B.E. 2535 require that one-third of the directors must retire from office at Annual General Meeting of Shareholders. The three directors who must be retired by rotation this year namely:

1. Mr.Sawong Dhangwatnotai Chairman of The Bord of Directors , Audit Committee /  
Independent Director
2. Mr.Surasak Rojwongcharas Director / Authorized Director
3. Mr.Prasong Rojwongjaras Director / Chief Operating Officer



Board of Directors' opinion: (excluding votes from directors who retire by rotation) The Board agreed to propose the Shareholders' meeting to consider and re-elect all 3 directors who retire by rotation namely; ) Mr.Sawong Dhangwatnotai, 2) Mr.Surasak Rojwongcharas, and 3) Mr.Prasong Rojwongjaras. All above directors passed the Company's screening process. The Board considered that their qualification complies to the relevant regulations and are suitable for the Company's business. The Board considered and reviewed qualifications of each person from his/her expertise, experience and related work that are beneficial to the Company. In addition, the person nominated as an independent directors qualify with the relevant independent director's regulation, and can provide opinion independently.

Details and profiles of persons that the Board deems appropriate to propose to the Meeting for consideration and election as directors are provided in Enclosure 4

The Company provided an opportunity for Shareholders to propose director candidate between October 31, 2024, and January 31, 2025. However, no shareholders proposed any director candidate.

Vote required: Resolution of this Agenda shall be passed by a majority vote of shareholders who attend the meeting and cast their votes. The voting shall be done on individual basis.

#### **Agenda 6 To consider and approve the directors' remuneration for the year 2025.**

Objectives and rationale: This is to ask for approval. Clause 26 of the Company's Articles of Association and Section 90 of Public Limited Companies Act B.E. 2535, the Directors' remuneration and bonus shall be approved by the Shareholders Meeting.

Board of Directors' opinion: The Board of Directors has considered and proposes presenting to the 2025 AGM for approval the remuneration of the board of directors and the audit committee, as customary every year. Even though the criteria for the remuneration rate remain unchanged from previous shareholder meetings where resolutions were passed, it is proposed to present for consideration and approval at the annual ordinary shareholders' meeting for the fiscal year 2025 the annual remuneration of the board of directors for the year 2025 as follows:

##### **1.Remuneration for the Board of Directors of the company is as follows:**

###### 1.1 Monthly compensation and attendance

Position	Monthly compensation		Attendance	
	2024	2025	2024	2025
Chairman of the Board	10,000 Baht/Month	15,000 Baht/Month	30,000 Baht/Time	30,000 Baht/Time
Director	10,000 Baht/ Person/Month	15,000 Baht/ Person/Month	20,000 Baht/ Person/Time	20,000 Baht/ Person/Time



**1.2 Bonus:** The Board of Directors shall receive a bonus not exceeding 0.75% (For the Year 2024 : 0.5%) of the distributed profits to shareholders. The board of directors shall determine the appropriate amount and distribute it among themselves.

**2.Compensation for the Audit Committee is as follows:**

Position	Attendance	
	2024	2025
Chairman of Audit Committee	25,000 Baht/Time	25,000 Baht/Time
Member of Audit Committee	20,000 Baht/Person/Time	20,000 Baht/Person/Time

**3. Other Compensation:** No Additional Benefits

The remuneration for the Board of Directors and the Audit Committee has been carefully reviewed and considered by the Board of Directors. The proposed remuneration is aligned with the scope of responsibilities and the company's performance, ensuring fairness and appropriateness.

For the year 2024, the total remuneration for the Board of Directors was 2.31 million baht, and the total remuneration for the Audit Committee was 0.26 million baht, which did not exceed the criteria approved by the General Meeting of Shareholders.

Vote required: This agenda shall be determined by a vote of not less than two-thirds of the total voting rights of the shareholders who attend the Meeting.

**Agenda 7 To consider and approve the appointment of auditor and fix his/her remuneration for the year 2025.**

Objectives and rationale: This is to ask for approval. Section 120 of Public Limited Companies Act B.E. 2535 and Clause 41 of the Company's Articles of Association require that the appointment of the Company's auditors and the audit fee must be approved by the Annual General Meeting of Shareholders annually.

The Audit Committee's Opinion: The Audit Committee also considered the qualifications of independent auditors from performance perspective, and their experience. Then, the committee proposes to the Board of Directors that the same team members be re-appointed to continue serving as the Company's independent auditors for the fiscal year 2025, namely:

- |                             |  |
|-----------------------------|--|
| 1. Mr.Ampol Chamnongwat     | Certified Public Accountant 4663 and/or  |
| 2. Miss Prapasri Lelasupha  | Certified Public Accountant 4664 and/or  |
| 3. Mr.Naris Saowalagsakul   | Certified Public Accountant 5369 and/or  |
| 4. Miss Gunyanun Punyaviwat | Certified Public Accountant 12733 and/or |
| 5. Mr. Burin Prasongsamrit  | Certified Public Accountant 12879 and/or |
| 6. Miss Pimjai Kerdumrai    | Certified Public Accountant 13975        |





from SAM NAK-NGAN A.M.C Company Limited, The audit fee was determined as follows:

Details (Unit: Baht)	2025	2024	Increase in the difference	
			Amount	%
Audit fee for the annual financial statements	600,000	600,000	-	-
The quarterly review of the interim financial statements (altogether 3 quarters)	360,000	360,000	-	-
<b>Total Audit Fee</b>	<b>960,000</b>	<b>960,000</b>	-	-
Auditing on agreed-upon procedures in relation to BOI promotion certificates	40,000	40,000	-	-
The financial statement conversion fees. (altogether 4 quarters)	60,000	60,000	-	-
<b>Total Non - Audit Fee</b>	<b>100,000</b>	<b>100,000</b>	-	-
<b>Grand Total</b>	<b>1,060,000</b>	<b>1,060,000</b>	-	-

Note that the approved accounting examination fees for the year 2025 do not include other direct expenses such as overtime pay, travel expenses, postage fees, and other related expenses. (For the Year 2024: Other Direct Expenses Amounting to THB 84,633)

Audit Committee considered the performance, compared the audit fee with other audit firms, and found that the audit fee was appropriate.

Board of Directors' opinion: By recommendation of the Audit Committee, Deems it appropriate to propose to the Annual General Meeting of Shareholders to approve the appointment of the Company's independent auditors as follows;

- |                             |  |
|-----------------------------|--|
| 1. Mr.Ampol Chamnongwat     | Certified Public Accountant 4663 and/or  |
| 2. Miss Prapasri Lelasupha  | Certified Public Accountant 4664 and/or  |
| 3. Mr.Naris Saowalagsakul   | Certified Public Accountant 5369 and/or  |
| 4. Miss Gunyanun Punyaviwat | Certified Public Accountant 12733 and/or |
| 5. Mr. Burin Prasongsamrit  | Certified Public Accountant 12879 and/or |
| 6. Miss Pimjai Kerdumrai    | Certified Public Accountant 13975        |

from SAM NAK-NGAN A.M.C Company Limited, any one of the above-named auditors will be authorized to conduct the audit and express an opinion on the financial statements of the Company. In case of their absence, SAM NAK-NGAN A.M.C Company Limited will propose another Certified Public Accountant from within the company carrying out the work with the same audit fee.



The proposed auditing firm and auditors named in the above list have no relationship or conflict of interest with the Company/the major shareholders or related persons to the said entities. Profiles and independent qualification of the proposed auditors are provided in Enclosure 5.

Vote required: Resolution of this Agenda shall be passed by a majority vote of shareholders who attend the meeting and cast their votes. The voting shall be done on individual basis.

#### Agenda 8 Other matters (if any).

The Board of Directors has scheduled March 14, 2025 as Record Date, the date to determine shareholders list which eligibility to attend the Annual General Shareholders' Meeting for the year 2025.

The company will commence the electronic shareholders' meeting (e-Meeting) at 14:00 hrs. Shareholders will be able to access the system starting from 13:00 hrs. If shareholders wish to participate in the meeting, they or their proxy holders must submit identity verification documents to confirm their right to attend. These documents should be submitted through the document submission system by visiting <https://stp.fogus.vc/registration> or by scanning the QR Code provided in Enclosure 8. Deadline for submission: April 3, 2025. The company will verify the list of shareholders based on the record date. Once verification is complete, the company will send the User Name, Password, and System User Guide to the registered email for accessing the e-Meeting. The meeting will be conducted via the system provided by Quidlab Co., Ltd., which complies with the ETDA (Electronic Transactions Development Agency) regulations.

If any shareholder or proxy holder encounters difficulties with the registration process for attending the meeting, they may contact the support team through the following channels:

- E-mail: [nipa.c@sahathaiprinting.com](mailto:nipa.c@sahathaiprinting.com)
- By Mail: Company Secretary Sahathai Printing & Packaging Public Company Limited No. 6, Moo 3, Na Mai Subdistrict, Lat Lum Kaeo District, Pathum Thani 12140, Thailand
- For Further Inquiries: Ms. Nipa Chawsamun (Company Secretary) Phone: 02-194-5570 ext. 303

For shareholders who wish to appoint a proxy to attend and vote on their behalf in the meeting, please kindly complete and duly sign either Proxy Form A or Form B provided herewith as Enclosure 7 and execute only one of the aforementioned forms.

In addition, shareholders may appoint the Company's independent directors as their proxies to attend the meeting and vote on your behalf by giving a clear vote instruction for each agenda item (please use Proxy Form B). The names of the independent directors not due to retire by rotation at the 2025 Annual General Meeting of Shareholders are as follows:

1. Mr.Thanadech Mahapokai
2. Mr.Somchart Baramichai

Profiles of the Independent Directors proposed to be proxies are provided herewith as Enclosure 6.





บริษัท สหไทยการพิมพ์และบรรจุภัณฑ์ จำกัด (มหาชน)  
三合泰印刷(大众)有限公司  
SAHATHAI PRINTING & PACKAGING PUBLIC COMPANY LIMITED

Head Office : Soi Charan Sanit Wong 42, Bang Yi Khan, Bangplad,  
Bangkok, 10700 Thailand. Tel. 0-2423-0051-2 แฟกซ์ 0-2424-7027  
Factory : 6 Mu 3 Taling Chan-Suphan Buri Rd., Na Mai, Ladlumkaeo,  
Pathum Thani, 12140 Thailand. Tel. 0-2194-5570 แฟกซ์ 0-2194-5577-9  
Tax ID : 0107564000359

ISO 9001  
ISO 14001  
GMP



The company has published this Annual General Meeting (AGM) 2025 invitation, along with its enclosures and the proxy form, on the company's website [www.sahathaiprinting.com](http://www.sahathaiprinting.com) under the "Investor Relations" section.

To ensure that shareholders gain the maximum benefit from the meeting and to fully protect their rights, shareholders who have any questions regarding the agenda items may submit their inquiries in advance to E-mail: [nipa.c@sahathaiprinting.com](mailto:nipa.c@sahathaiprinting.com)

The Company truly appreciates your understanding and looks forward to your continued cooperation.

Best Regards,

Sahathai Printing & Packaging Public Company Limited

(Mr.Suranai Rojwongcharas)

Chief Executive Officer



**Enclosure 1**

**Company's Articles of Association relating to the General Meeting of Shareholders**

**Section 5 Board of Directors**

19. The company must have a board of directors to carry out its business operations, consisting of no fewer than five (5) members, and at least half (1/2) of the total number of directors must have a domicile in Thailand.

The Company's directors shall not have to be the Company's shareholders.

20. Shareholders at the meeting shall elect the company's directors according to the following criteria and procedures.

- (1) Each shareholder shall have one (1) vote per one (1) share.
- (2) Each shareholder may use all of their available voting rights to elect one or more persons as directors. In the case of electing multiple persons as directors, the votes cannot be divided among the candidates.
- (3) In the case of electing multiple persons as directors, the person(s) with the highest number of votes in descending order shall be elected as director(s) in the number of directors to be elected. In the event that a person with the next lowest number of votes is tied with the number of directors to be elected, the chairman of the meeting shall have the casting vote.

21. At every annual general meeting, one-third of the total number of directors must resign from their position. If the number of directors cannot be evenly divided by three, the closest whole number to one-third shall resign.

The directors who are required to retire by rotation shall be determined by drawing lots for the first and second years after the company's registration. For the subsequent years, the director who has been in office for the longest period shall retire.

A director who has resigned may be re-elected to the position.

24. The shareholders' meeting may pass a resolution to remove a director from office before the expiration of their term, by a vote of no less than three-fourths (3/4) of the total number of shareholders present and having the right to vote, provided that the total number of shares held by such shareholders is not less than one-half (1/2) of the total number of shares held by the shareholders present and having the right to vote.

26. Board members of the company have the right to receive compensation from the company in the form of rewards, meeting fees, allowances, bonuses, or other forms of remuneration as determined by the shareholders' meeting, with a minimum vote of two-thirds (2/3) of the total votes of the shareholders present at the meeting. The compensation for the board members may be fixed or based on specific criteria and may be determined for a certain period or until changed by the shareholders' meeting. Additionally, the board members are entitled to receive allowances and benefits according to the company's regulations.



The above paragraph does not affect the rights of board members who have been appointed by employees or staff of the company to receive compensation and benefits as employees or staff of the company.

### Section 6 Shareholders' meeting

35. The board of directors must arrange for a shareholder meeting to be held as an annual general meeting within four (4) months from the end of the company's fiscal year.

A meeting of shareholders other than the annual general meeting is called an extraordinary general meeting, and the board of directors may convene such a meeting whenever it deems appropriate.

If one or more shareholders together hold no less than ten percent (10%) of the total number of shares sold, they may request the board of directors to convene an extraordinary meeting of shareholders. However, they must specify the subject matter and reasons for the request clearly in the written request. In such a case, the board of directors must convene a meeting of shareholders within forty-five (45) days from the date of receipt of the request from the shareholders.

In case the board of directors does not schedule a meeting within the specified timeframe of the third quarter, any shareholder or group of shareholders collectively holding no less than ten percent (10%) of the total shares sold may call a meeting themselves within forty-five (45) days from the expiration of the third quarter. In such a case, it shall be deemed that the shareholders' meeting was called by the board of directors, and the company shall be responsible for necessary expenses incurred from arranging the meeting and providing necessary conveniences as appropriate.

In the case where it is found that the shareholders meeting was called due to the shareholders in the fourth term not attending any meeting, and the number of shareholders attending the meeting is less than the number specified in Article 37 of the regulations, the shareholders in the fourth term are jointly responsible for reimbursing the necessary expenses incurred from organizing the meeting to the company.

36. When calling a shareholders' meeting, the board of directors shall prepare a notice of meeting in writing, stating the venue, date, time, agenda of the meeting, and details of the matters to be presented at the meeting as appropriate, indicating whether they are for information, approval, or consideration, as well as the board's opinions on these matters. The notice shall be sent to the shareholders and the registrar no less than seven (7) days prior to the meeting. In addition, an announcement of the meeting must be advertised in a newspaper no less than three (3) days before the meeting and the notice should be delivered to shareholders no less than three (3) days before the meeting for smooth communication.

The meeting venue shall be located in the province where the company's head office is situated or in a nearby province as determined by the board of directors.



37. For a shareholders' meeting to be valid, there must be at least twenty-five (25) shareholders or half (1/2) of the total number of shareholders, whichever is less, present in person or by proxy (if any) and the total number of shares represented must be not less than one-third (1/3) of the total number of shares sold.

In the event that a shareholders' meeting is scheduled but the number of shareholders attending does not meet the quorum requirement within one (1) hour after the scheduled time, as specified in one paragraph. If the shareholders' meeting was called because shareholders requested it, and the meeting is suspended, a new meeting should be scheduled, and in this case, notice of the meeting must be sent to shareholders no less than seven (7) days before the meeting. There is no requirement for a quorum at this subsequent meeting.

Each shareholder shall prepare a proxy form to attend the meeting and vote on their behalf, no more than one (1) form according to the format specified by the registrar, and submit it to the chairman of the board of directors or the designated person at the meeting venue before the proxy holder attends the meeting. The proxy holder shall be only one person and regardless of the number of shares held by the shareholder.

38. The chairman of the shareholders' meeting shall preside over the meeting. In the event that the chairman is not present at the meeting or is unable to perform his duties, the vice chairman shall act as chairman of the meeting. If there is no vice chairman or if the vice chairman is not present at the meeting or is unable to perform his duties, the shareholders present at the meeting shall elect one of the attending shareholders to act as chairman of the meeting.
39. Each share shall be entitled to one (1) vote at the meeting of shareholders. A shareholder who has a special interest in any matter shall not have the right to vote on that matter. The resolution of the meeting of shareholders shall be passed by a majority vote as follows:
- (1) In normal circumstances, each shareholder present at the meeting shall have one vote. In case of a tie, the chairperson shall have an additional casting vote.
  - (2) In the following cases, votes must be cast with no less than three-fourths (3/4) of the total votes of the shareholders who attend the meeting and have the right to vote.
    - (A) Sale or transfer of all or significant part of a company's business to another person.
    - (B) Acquisition or transfer of private or public company's business or assets to another company.
    - (C) The amendment, cancellation, or termination of contracts regarding the leasing of the entire or significant parts of the company's business, the appointment of other persons to manage the company's business, or the consolidation of businesses with other persons with the objective of profit and loss sharing.
    - (D) Amendment of the Articles of Association or Bylaws of a Company.
    - (E) Increasing or decreasing the registered capital of a company.



- (F) The dissolution of a company.
  - (G) The issuance of bonds by a company.
  - (H) The merger of a company with another company.
  - (I) Any other actions that are required by law to receive no less than three-fourths (3/4) of the total votes of the shareholders who attend the meeting and have the right to vote.
41. The ordinary shareholders' meeting of the company will be called to convene as follows:
- (1) Consideration of the report from the board of directors that outlines the company's activities during the past year.
  - (2) Review and approve the balance sheet and profit/loss statement.
  - (3) Consideration and approval of profit allocation and dividend payment.
  - (4) Election of new directors to replace those whose terms have expired.
  - (5) Consideration of setting the compensation for the directors.
  - (6) Appointment of Auditor and Determination of Audit Fee and
  - (7) Other business

### Section 8 Accounting, Finance and Auditing

47. The board of directors must ensure that the balance sheet and income statement for the company's fiscal year end are prepared and presented to the annual shareholders' meeting for approval. Additionally, the board of directors must arrange for a certified public accountant to audit the balance sheet and income statement before presenting them to the shareholders' meeting.

### Section 9 Dividend and Reserve

52. It is prohibited to pay dividends from funds other than the profits of the company, in the event that the company still has accumulated losses. Dividends must not be paid.

Dividends must be distributed according to the number of shares, with each share receiving an equal amount, unless in the case where the company issues preferred shares and specifies that preferred shares are entitled to receive different dividends from common shares. The allocation of dividends must be in accordance with the specified rules and must be approved at the shareholders' meeting.



The board of directors may distribute interim dividends to shareholders temporarily, when it sees that the company has sufficient profits to do so. When interim dividends are paid, the report on such payment must be presented to the shareholders at the next shareholders' meeting.

The payment of dividends shall be made within one (1) month from the date of the shareholders' meeting or the board's resolution, as the case may be. The company shall notify the shareholders of such payment in writing and shall advertise the dividend payment in a newspaper for at least three (3) consecutive days.

54. The company must allocate a portion of its net profits each year as a reserve fund, not less than five percent (5%) of the net profits for the year after deduction of any accumulated losses brought forward, if any, until the reserve fund reaches an amount not less than ten percent (10%) of the registered capital.





Enclosure 2

**Copy Minutes of the 2024 Annual General Meeting of Shareholders  
of  
Sahathai Printing & Packaging Public Company Limited (“the Company”)**

Time & Place

The Meeting was held on April 9, 2024, at 2.00 p.m. via electronic media platform (E-AGM) broadcasting from the 6 Mu 3 Taling Chan-Suphan Buri Rd, Na Mai, Ladlumkaeo, Pathum Thani.

Meeting Procedure

Mr.Sawong Dhangwatnotai, Chairman of the Board, was the Chairman of the Meeting, and Ms. Nipa Chawmsun, Company Secretary, was a facilitator and minute taker.

Directors attended the Meeting

- |    |              |               |   |
|----|--------------|---------------|---|
| 1. | Mr.Sawong    | Dhangwatnotai | Chairman of the Board of Directors, Independent Director and Member of the Audit Committee      |
| 2. | Mr.Thanadech | Mahapokai     | Vice Chairman of the Board of Directors, Independent Director and Member of the Audit Committee |
| 3. | Ms.Amornrat  | Rotwongjarat  | Director  |
| 4. | Mr.Surasak   | Rojwongcharas | Director  |
| 5. | Mrs.Nisachol | Chaiyawat     | Director  |
| 6. | Mr.Suranai   | Rojwongcharas | Director  |
| 7. | Mr.Prasong   | Rojwongjaras  | Director  |
| 8. | Ms.Haruethai | Rojwongcharas | Director  |

Directors who did not attend the meeting

- |    |            |            |   |
|----|------------|------------|---|
| 1. | Mr.Somchat | Baramichai | Vice Chairman of the Board of Directors, Independent Director and Member of the Audit Committee |
|----|------------|------------|---|

Management physically attended the Meeting

- |    |             |                |                         |
|----|-------------|----------------|-------------------------|
| 1. | Mr.Surachai | Tarawatanatham | Chief Financial Officer |
|----|-------------|----------------|-------------------------|

Other Participants

- |    |              |          |   |
|----|--------------|----------|---|
| 1. | Mr.Boonkasem | Sarnklin | Independent Auditor from PV Audit Co., Ltd. |
| 2. | Ms.Nipa      | Chawmsun | Company Secretary                           |



### Preliminary Proceedings

Ms. Nipa Chawsmun, Company Secretary, informed the Meeting that the Annual General Meeting of Shareholders was held via electronic media platform (E-AGM) according to the Royal Decree on Electronic Conferencing B.E. 2563 (2020) broadcasting from the 6 Mu 3 Taling Chan-Suphan Buri Rd, Na Mai, Ladlumkaeo, Pathum Thani.

On March 12, 2024, the company has announced a list of shareholders for the Annual General Meeting of Shareholders for the year 2024. The total number of shareholders is 1,437, holding all of the 100 million shares issued and sold by the company. The company has published an invitation letter for the shareholders' meeting on its website since March 11, 2024, and has already sent the invitation letter and supporting documents to the shareholders since March 18, 2024.

In addition, the company has opened the opportunity for shareholders to propose agenda items for the Annual General Meeting of Shareholders for the year 2024 and to nominate individuals for consideration as advance directors from October 31, 2023 until January 31, 2024. However, no shareholders have proposed agenda items or nominated individuals for consideration as directors in accordance with the regulations of the company.

In this meeting, the company places great importance on the personal data of shareholders and proxy holders, and has selected an officially certified e-AGM meeting system service provider, Digital Access Platform Co., Ltd., which complies with the announcement of the Ministry of Digital Economy and Society regarding the standard for secure and safe electronic meeting data protection, BE 2563, and has been certified by the Electronic Transactions Development Agency (ETDA) to control the meeting. Shareholders can be confident that the personal data protection standard is in place, and the company has announced the protection of personal data for the e-AGM meeting of the year 2024, demonstrating the company's recognition of the importance of protecting personal data, with standards in accordance with the Personal Data Protection Act.

The company has provided details on the meeting, submitting questions at the meeting, and the method of voting. The details are as follows:

The meeting will proceed according to the agenda items 1-8 as specified in the invitation letter, in accordance with Article 39 of the Company's regulations. For voting on different agenda items, shareholders will have voting rights equivalent to the number of shares they hold and the shares assigned to them, with one share equaling one vote. Regarding the voting process, the chairman of the meeting will ask shareholders to approve after the presentation and consideration of each agenda item during the meeting.

In case a shareholder has a question or wishes to express an opinion, as the meeting is being conducted via electronic media, participants can submit their questions by



1. Click "Send Question"
2. Choose the agenda you wish to ask question
3. Type your question (Optional)
4. Click "Send Question"

The company will answer questions in the meeting that are relevant to the agenda item. However, if there are a large number of questions submitted, the company reserves the right to select and prioritize questions based on their appropriateness. Questions that are not answered in the meeting will be recorded in the end-of-meeting report.

The voting process for each agenda item: During the voting period for each agenda item, the chairman will propose the motion for the meeting to consider. Shareholders may vote on each agenda item with three options available for voting, which are "Approved", "Disapproved", and "Abstained".

Participants can submit their Vote by

1. Click "Submit Vote"
2. Vote within the period of time given for both your vote rights and proxy's (if any)
3. Click "Submit Vote"

Each shareholder is entitled to one vote per share, and in the event that any shareholder has a special interest, they will not have the right to vote. If a shareholder does not cast their vote within the specified time, it will be deemed that they have approved the proposed motion as presented with a "Approved" vote.

For the resolutions of the meeting, the votes of the shareholders who attend the meeting and cast their votes are counted, except for the second agenda, which is for informational purposes only and has no resolution, and the sixth agenda, which requires at least 2 out of 3 of the attending shareholders to vote in favor. The vote count for each agenda will include the votes of "Approved", "Disapproved", and "Abstained".

In this regard, the vote counting shall be based solely on the votes of the shareholders who cast their votes, which include the votes of "Approved" and "Disapproved". The votes of the shareholders who "Abstained" and "Voided ballot" shall not be counted as a basis for vote counting, pursuant to Section 107(1) of the Thai Public Limited Companies Act, except for agenda item 6, where the basis for vote counting shall be all votes of the shareholders who attend the meeting under Section 90 of the Thai Public Limited Companies Act.

After the vote count for each agenda item is completed, the chairman will announce the results to the meeting, divided into " Approved," " Disapproved, " Abstained," and " Voided ballot," calculated as a percentage. For agenda item 5, the election of directors, the vote count will be announced individually. In considering the votes, the chairman will take into account the proxies submitted by shareholders according to the resolution of each agenda item to use the majority of the votes. In case of a tie, the chairman will cast an additional vote to break the tie. The results of the vote count for each agenda item will be announced to the meeting after the conclusion of that particular agenda item.



At the start of the meeting, there were 28 shareholders present in person, and by proxy, 1 shareholder, representing a total of 76,299,901 shares or approximately 76.30 percent of the total 100,000,000 shares issued. In this case, the number of shareholders present and represented by proxy was not less than 25 persons, and the total number of shares counted exceeded one-third of the total number of shares issued by the company, thus constituting a valid quorum in accordance with Section 103 of the Thai Public Limited Companies Act B.E. 2535 and Article 37 of the Company's bylaws.

The Meeting commenced at 2.10 p.m.

Mr.Sawong Dhangwatnotai, Chairman of the Meeting, welcomed the shareholders and assigned Ms. Nipa Chawsmun to be a facilitator and control the Annual General Meeting of Shareholders via electronic means to comply with relevant laws and regulations.

The Chairman proceeded with the businesses on the agendas as follows.

**Agenda 1**      **To consider and adopt the Minutes of the Annual General Meeting of Shareholders 2023.**

The chairman appoints Ms. Nipa Chawsmun as the company secretary to report to the meeting.

Ms. Nipa Chawsmun, the company secretary, reported to the meeting that the Annual General Meeting of Shareholders 2023 was held on Tuesday, April 25, 2023 at 2:00 p.m. at the Grand Meeting Room, Sahathai Printing & Packaging Public Company Limited 6 Mu 3 Taling Chan-Suphan Buri Rd, Na Mai, Ladlumkaeo, Pathum Thani. During the meeting, various matters were considered in accordance with the law, and a report on the meeting was prepared within 14 days from the date of the Annual General Meeting of Shareholders, as detailed in the invitation letter on pages 12-26, which has been prepared accurately.

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

The proposal is to have the meeting consider and adopt the Minutes of the Annual General Meeting of Shareholders 2023.

**Resolution**      The Meeting, by a majority votes of the shareholders attending and casting their votes at the Meeting, consider and adopt the Minutes of the Annual General Meeting of Shareholders 2023.

The voting is comprised of :

Approved	76,299,901	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	76,299,901	100.00%



## Agenda 2

### **To acknowledge the Board of Directors' report on the Company's Operating Results for the year ending 31 December 2023.**

The chairman assigns Mr. Suranai Rojwongcharas, CEO, as the reporting person to the meeting.

Ms. Nipa Chawsmun, the company secretary, explained about the agenda that according to Article 41 of the Company's regulations, the Company is required to prepare an annual report on the performance for the fiscal year ended on December 31, 2023, showing the Company's performance for the past year, as explained in the "Description and Analysis of Performance" section, as detailed in the 2023 Annual Report (Form 56-1 One Report), which has been published on the Company's website.

Mr. Suranai Rojwongcharas, CEO, reported to the meeting that in the fiscal year 2023, the company had undertaken various activities as follows:

#### Key Operations in the Year 2023

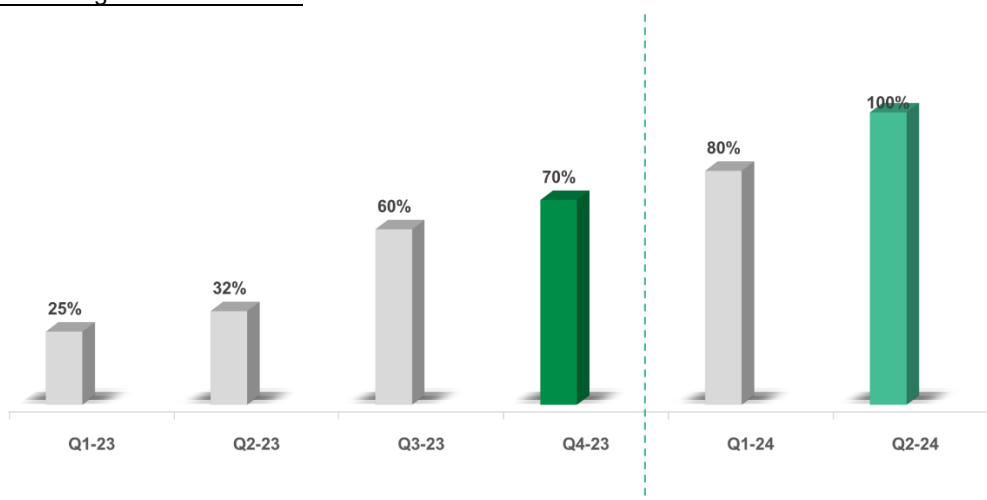
##### **1) Adjust sales strategy**

- Finding new high potential customers.
- Diversifying sales to new customers and new industry to reduce dependency of pet food industry.
- Sales in the Q3 and Q4 2023 have improved significantly when compared to Q1-2023 & Q2-2023, mainly due to the destocking issue that has been resolved.

##### **2) Expand production capacity**

- Invest in machinery and expand factory space.
- Rearrange Production Line

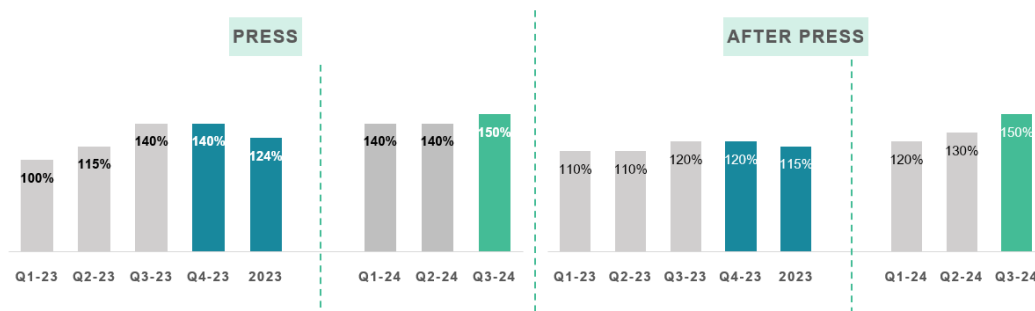
#### % Rearrange Production Line







### Capacity



### Benefits from The Board of Investment (BOI)

On December 31, 2023, the company received benefits from one the Board of Investment certificate totaling 2 certificate.

- Solar Cell Project (Status 65%)
- Type 6.13.5 for manufacturing pulp or paper products that are environmentally friendly

Process	Ready
1. Cutting	✓
2. Printing	✓
3. Coating	✓
4. Single Face	✗ (Q2'24)
5. Laminate	✓
6. Die cut	✓
7. Gluer	✗ (Q1'25)

### New Dormitory

On December 31, 2023, the progress of constructing the staff dormitory was approximately 70%, and it is expected to be completed within the second quarter of the year 2024.







## Report the Utilization of Capital Increase from Initial Public offering (IPO)

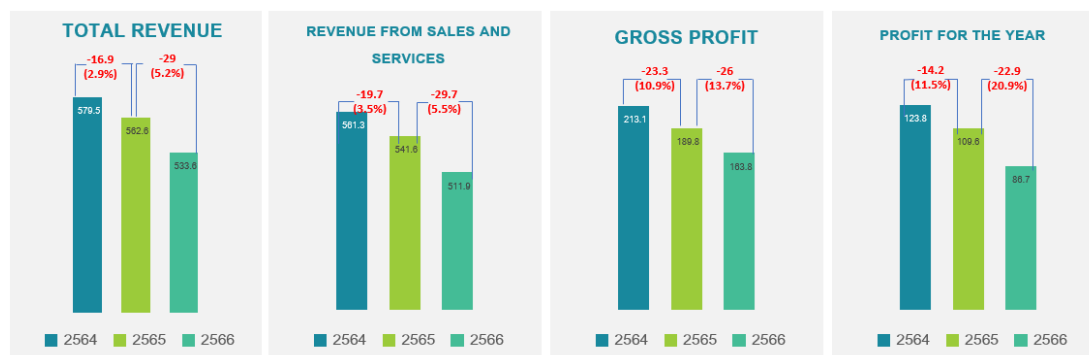
Objectives	Amount and duration	Proceed used until December 31,2023	Detail
1. To be used for investment in factory expansion projects and additional machinery investments.	360 million baht (in Q2'2024)	255.9 million baht	Investing in expanding factories, warehouses, and purchasing additional machinery.
2. To be used as working capital and for other operations that maximize the benefits to the business.	75.92 million baht (in Q2'2023)	75.92 million baht	Using as working capital for business operations.

## Key Financial Information

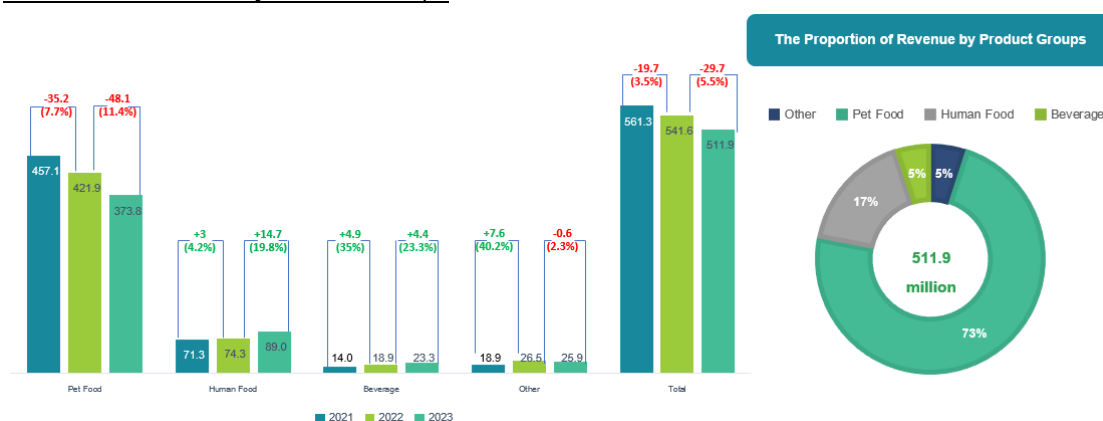
Unit : million baht



Unit : million baht

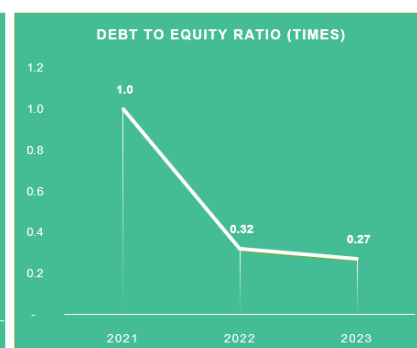
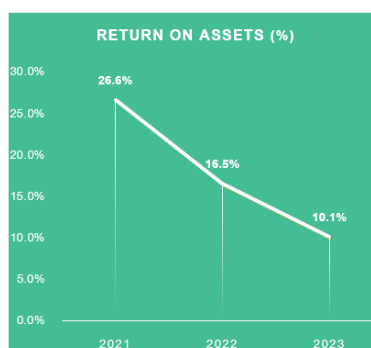
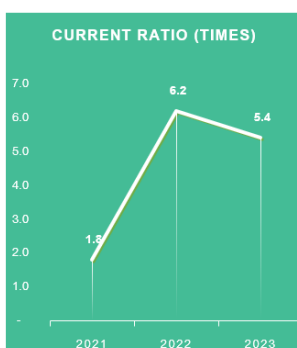
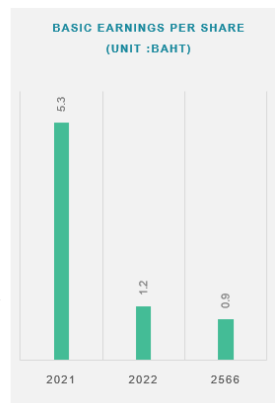
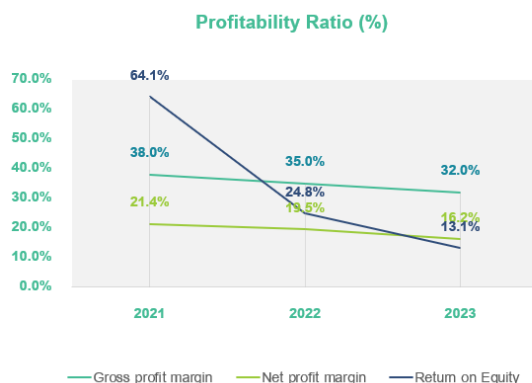


## Revenue Breakdown by Product Groups





### Key Financial Ratios



### Resolution

The Meeting acknowledged the Company's 56-1 One report and the operational results for year 2023.

### Agenda 3

**To consider and approve Balance Sheet and Profit and Loss Statements for the fiscal period ending 31 December 2023.**

The chairman assigned Mr.Surachai Tarawatanatham, Chief Financial Officer, as the reporting officer for the meeting.

Ms. Nipa Chawsmun, the company secretary, explained about the agenda of this meeting that the financial statements and profit and loss statement for the year ended December 31, 2023 have been audited and certified by Mr.Boonkasem Sarnklin, Certified Public Accountant (CPA), license number 11888, who is affiliated with PV Audit Co., Ltd.

The audit committee and board of directors have reviewed and found that the financial report is accurate, complete, and sufficient according to the financial reporting standards, as explained in the "Responsibility Report of the Board of Directors to the Financial Report" and "Financial Statements" sections as detailed in the 2023 Annual Report (Form 56-1 One Report). The report has been published on the company's website.



Mr.Surachai Tarawatanatham, reported to the meeting with the following details:

**Balance Sheet and Profit and Loss Statement for the fiscal year ended December 31, 2022**

Description (Unit: million baht)	2023 (Year of presentation)	2022
<b>Statement of financial position</b>		
Total Assets	878.0	843.7
Total Liabilities	188.3	205.1
Total Shareholders' equity	689.7	638.6
<b>Statement of comprehensive income</b>		
Revenue from sales and services	511.9	541.6
Total Revenue	533.6	562.6
Net Profit	86.7	109.6
Basic earnings per share (Baht/Share)	0.9	1.2

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

Propose for the meeting to consider approve Balance Sheet and Profit and Loss Statements for the fiscal period ending 31 December 2023.

**Resolution**

The Meeting, by a majority votes of the shareholders attending and casting their votes at the Meeting, approve Balance Sheet and Profit and Loss Statements for the fiscal period ending 31 December 2023. The voting is comprised of :

Approved	68,842,801	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	68,842,801	100.00%

**Agenda 4**

**To consider and approve the allocation of Net Profit to be dividend payment and a reserve fund**

The chairman appoints Ms. Nipa Chawsmun as the company secretary to report to the meeting.

Ms. Nipa Chawsmun, the company secretary, explained that the agenda for this meeting proposes approval of the financial statements and the profit and loss statement for the year ended December 31, 2023. The company had a net profit of THB 86.09 million after deducting the reserve in accordance with the law. Therefore, the company requests that shareholders consider paying dividends in accordance with



Section 115 of the Public Limited Company Act B.E. 2535 and Article 52 of the company's regulations. Additionally, as stipulated in Section 116 of the Public Limited Company Act B.E. 2535 and Article 54 of the company's regulations, the company is required to allocate part of the net profit for the year as a reserve fund, not less than 5% of the net profit for the year less accumulated losses (if any), until the reserve fund reaches at least 10% of the registered capital.

The committee's opinion: It is recommended to propose to the annual shareholders' meeting for the year 2024 to approve the payment of dividends for the year 2023 to the shareholders of the company at a rate of 0.35 baht per share, totaling 35 million baht, equivalent to 40.65 percent of the net profit for the year after deducting the legal reserve. This is in accordance with the company's dividend payment policy. The company has already paid dividends at a rate of 0.10 baht per share on September 8, 2023 and will pay the final dividend at a rate of 0.25 baht per share, totaling 25 million baht.

In this regard, the company has set the record date for entitlement to the dividend payment for the year 2023 on April 19, 2024, and has set the payment date on May 9, 2024.

And approved no further allocation of net profit to legal reserves will be considered, as it complies fully with legal requirements.

**Dividend policy:** not less than 40 percent of net profit after tax from the separate financial statements in each period and after deducting legal reserves.

Detail of dividend payment	2023 (Year of presentation)	2022
1. Net profit after legal reserve deduction (million baht)	86.09	106.31
2. Number of shares as December 31 (million shares)	100	100
3. Dividend per share for the year (Baht/Share) includes;	0.35	0.45
3.1 Interim dividend from Q1-Q2 operations (Baht/Share)	0.10	0.20
3.2 Final dividend from Q3-Q4 operations (Baht/Share)	0.25	0.25
4. Total dividend paid (million baht)	35	45
5. Dividend payout ratio (%)	40.65	42.3

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

Propose that the meeting consider approving the allocation of profits for dividend payment and legal reserve in 2023.

#### **Resolution**

The Meeting, by a majority votes of the shareholders attending and casting their votes at the Meeting, and approve the allocation of Net Profit to be dividend payment and a reserve fund as follows:



1) Acknowledged the interim dividend payment from the operating results for the six months ended on June 30, 2023, at the rate of 0.10 baht per share, totaling 10 million baht for 100 million shares, has been acknowledged. The aforementioned dividend was paid to shareholders on September 8, 2023.

2) Approved the dividend payment from the operating results for the 3rd and 4th quarters of the year 2023 (July 1 - December 31, 2023), at the rate of 0.25 baht per share, totaling 25 million baht for 100 million shares, has been granted. The company has set the record date for entitlement to the dividend payment on April 19, 2024, and the payment date on May 9, 2024.

3) Approved no further allocation of net profit to legal reserves will be considered, as it complies fully with legal requirements. The voting is comprised of :

Approved	68,842,801	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	68,842,801	100.00%

#### **Agenda 5 To approve the appointment of new directors in place of those retiring by rotation.**

In this agenda, before the meeting began, Ms. Nipa Chawsmun, the company's secretary, reported to the meeting that there were three directors who resigned from their positions prior to the expiration of their terms, namely:

1. Mr.Somchart Baramichai Vice Chairman of The Bord of Directors,  
Audit Committee and Independent Director
2. Ms.Amornrat Rojwongcharas Director and Authorized Director
3. Mr.Suranai Rojwongcharas Director and Executive Director Chief Executive Officer

Since they have been nominated this time, I request that all three directors be allowed to leave the meeting room and refrain from voting for themselves, and they will return after the election results are announced.

The company has provided an opportunity for shareholders to nominate individuals for consideration as directors of the company in advance from October 31, 2023 until January 31, 2024. The announcement was published on the company's website and the information disclosure system of the Stock Exchange of Thailand. If no shareholder nominates any person for consideration as a director within the specified time period, the company will proceed to appoint directors in accordance with applicable laws and regulations.



The agenda of this meeting is in accordance with Article 21 and Section 71 of the Public Limited Company Act B.E. 2535, which states that at every annual general meeting, one-third of the directors must retire from office. If the number of directors is not divisible by three, the number closest to one-third shall retire. The directors who must retire in the first and second year after the registration of the company shall be determined by drawing lots. For the following years, the director who has served the longest in office shall retire. A retiring director may be re-elected.

The committee has conducted a selection process to appoint board members, considering individuals who possess knowledge, skills, experience, and a good track record of work. They also have leadership qualities, a broad vision, integrity and ethics, as well as a positive attitude towards the organization. Additionally, the committee has taken into account the independence and efficiency of board members in carrying out their duties, with a transparent selection process to ensure confidence among shareholders. After careful consideration, the committee has determined that all three current board members must vacate their positions at the end of their terms, as they meet the qualifications and have contributed to the success of the company during their tenures. The committee also notes that independent candidates are free to express their opinions and meet the relevant criteria.

Therefore, the board of directors, not including the directors who are retiring by rotation, deems it appropriate to propose to the 2023 Annual General Meeting of Shareholders to consider approving the appointment of directors to replace the three retiring directors, who are:

1. Mr.Somchart Baramichai
2. Ms.Amornrat Rojwongcharas and
3. Mr.Suranai Rojwongcharas Returning to serve another term. For details and background of the individuals who have been nominated for consideration as board members, they appear in the attached document to the invitation letter.

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

Proposed the Meeting to approve the election of the directors to replace those who retired by rotation.

#### **Resolution**

The Meeting, by a majority votes of the shareholders attending and casting their votes at the Meeting, approved the re-election of 3 directors who retired by rotation to continue for one more term of office, as proposed.





5.1 Mr.Somchart Baramichai, Vice Chairman of The Bord of Directors, Audit Committee and Independent Director, with the voting results as follows:

Approved	76,282,401	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	76,282,401	100.00%

5.2 Ms.Amornrat Rojwongcharas, Director and Authorized Director, with the voting results as follows:

Approved	57,632,400	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	57,632,400	100.00%

5.3 Mr.Suranai Rojwongcharas, Director and Executive Director Chief Executive Officer, with the voting results as follows:

Approved	68,822,401	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
Total	68,822,401	100.00%

## **Agenda 6**

### **To approve the Remuneration for the Company's Directors.**

The chairman appoints Ms. Nipa Chawsmun as the company secretary to report to the meeting.

Ms.Nipa Chawsmun, the company secretary, explained about the agenda of this meeting, that according to Section 90 of the Public Limited Company Act B.E. 2535, it stipulates that 'the remuneration of the directors shall be paid in accordance with the resolution of the shareholders' meeting, which consists of no less than two-thirds of the total number of votes of the shareholders who attend the meeting', and according to Article 26 of the company's regulations, the board of directors has the right to receive remuneration from the company in the form of bonuses, meeting allowances, benefits or other compensation as approved by the shareholders' meeting.

The compensation for the committee comprises monthly remuneration, meeting fees, and bonuses. The committee deems it appropriate to propose maintaining the monthly remuneration and meeting fees for



the year 2024 according to the criteria and rates previously approved at the shareholders' meeting. Additionally, they propose to enhance the bonus payment criteria, with details as follows.

Position	Monthly compensation		Attendance	
	2023	2024	2023	2024
Chairman of the Board	10,000 Baht/Month	10,000 Baht/Month	30,000 Baht/Time	30,000 Baht/Time
Director	10,000 Baht/Person/Month	10,000 Baht/Person/Month	20,000 Baht/Person/Time	20,000 Baht/Person/Time

**Bonus** : The Board of Directors shall receive a bonus not exceeding 0.5% of the distributed profits to shareholders. The board of directors shall determine the appropriate amount and distribute it among themselves.

And the remuneration of the audit committee comprises meeting fees, as follows:

Position	Attendance	
	2023	2024
Chairman of Audit Committee	25,000 Baht/Time	25,000 Baht/Time
Member of Audit Committee	20,000 Baht/Person/Time	20,000 Baht/Person/Time

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

The proposal is to have the meeting approve the remuneration for the board of directors.

#### Resolution

The Meeting, by not less than two-thirds of total votes of the shareholders who attended the Meeting, approve the remuneration for the Company's Directors for the year 2024 as follows:

Proposal to consider	Monthly compensation	Attendance	Bonus
1. Board of Director			
Chairman of the Board	10,000 Baht/Month	30,000 Baht/Time	The Board of Directors shall receive a bonus not exceeding 0.5% of the distributed profits to shareholders. The board of directors shall determine the appropriate amount and distribute it among themselves.
Director	10,000 Baht/Month	20,000 Baht/Person/Time	
2. Audit Committee			
Chairman of Audit Committee	-	25,000 Baht/Time	-
Member of Audit Committee	-	20,000 Baht/Person/Time	



The voting is comprised of :

Approved	76,282,401	100.00%
Disapproved	-	-
Abstained	-	-
Voided ballot	-	-
Total	76,282,401	100.00%

**Agenda 7 To approve the appointment of the Company's auditor for 2024 and fixing of the auditor's remuneration.**

The chairman has appointed Mr.Thanadech Mahapokai as the spokesperson to report to the meeting on behalf of the Audit Committee.

Ms. Nipa Chawsmun, the company secretary, explained about the agenda of this meeting regarding Section 120 of the Public Limited Companies Act B.E. 2535, which states that "The ordinary shareholders' meeting shall appoint an auditor and determine the audit fee of the company every year. In appointing an auditor, the same auditor may be reappointed." This is to comply with the Public Limited Companies Act B.E. 2535 and Article 41 of the Company's Bylaws, which specifies that the ordinary shareholders' meeting shall appoint an auditor and determine the audit fee of the Company every year.

**Board of Directors' Opinion:** As proposed by the Audit Committee, the committee has reviewed and deems it appropriate to propose to the annual ordinary shareholders' meeting for the year 2024 the appointment of the following as the auditor:

- |                             |  |
|-----------------------------|--|
| 1. Mr.Ampol Chamnongwat     | Certified Public Accountant 4663 and/or  |
| 2. Miss Prapasri Lelasupha  | Certified Public Accountant 4664 and/or  |
| 3. Mr.Naris Saowalagsakul   | Certified Public Accountant 5369 and/or  |
| 4. Miss Gunyanun Punyaviwat | Certified Public Accountant 12733 and/or |
| 5. Mr. Burin Prasongsamrit  | Certified Public Accountant 12879        |

from SAM NAK-NGAN A.M.C Company Limited, any one of the above-named auditors will be authorized to conduct the audit and express an opinion on the financial statements of the Company. In the case that the above auditors are unable to perform the duty, we may provide an alternative auditor from SAM NAK-NGAN A.M.C Company Limited.

Mr.Thanadech Mahapokai, Chairman of the Audit Committee, reported to the meeting with the following details:



#### Determining compensation for auditors

Detail (Unit : Baht)	2023	2024	Increased (Decreased)	
			Amount	%
Annual audit fee	750,000	600,000	(150,000)	(20%)
Quarterly Financial Statement Examination Fee (3 Quarters)	450,000	360,000	(90,000)	(20%)
<b>Total audit fee</b>	<b>1,200,000</b>	<b>960,000</b>	<b>(240,000)</b>	<b>(20%)</b>
Annual audit work	50,000	-	(50,000)	(100%)
Review of Investment Promotion Certificate (1 certificate)	50,000	40,000	(10,000)	(20%)
Financial Statement Examination Fee (English Version) (4 Quarters)	-	60,000	60,000	(100%)
<b>Total other services</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
<b>Grand total</b>	<b>1,300,000</b>	<b>1,060,000</b>	<b>(240,000)</b>	<b>(18.46%)</b>

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: If no shareholders have questions during this period.

Propose to the meeting to consider and approve the appointment of the auditor and set the auditor's remuneration for the fiscal year 2024.

#### Resolution

The Meeting, by a majority votes of the shareholders attending and casting their votes at the Meeting, approved the appointment of auditors as follows;

1. Mr.Ampol Chamnongwat Certified Public Accountant 4663 and/or
2. Miss Prapasri Lelasupha Certified Public Accountant 4664 and/or
3. Mr.Naris Saowalagsakul Certified Public Accountant 5369 and/or
4. Miss Gunyanun Punyaviwat Certified Public Accountant 12733 and/or
5. Mr. Burin Prasongsamrit Certified Public Accountant 12879

from SAM NAK-NGAN A.M.C Company Limited, any one of the above-named auditors will be authorized to conduct the audit and express an opinion on the financial statements of the Company. In the case that the above auditors are unable to perform the duty, we may provide an alternative auditor from SAM NAK-NGAN A.M.C Company Limited. The Meeting also approved audit fees for the year 2024 in the amount of 1,060,000 baht, exclusive of other direct expenses, has been granted. The voting is comprised of:

Approved	76,282,401	100.00%
Disapproved	-	-
Abstained	-	not constituted as vote
Voided ballot	-	not constituted as vote
<b>Total</b>	<b>76,282,401</b>	<b>100.00%</b>



## Agenda 8

### **Other business (if any)**

Providing an opportunity for shareholders to inquire, the Company has allotted one minute during the session for shareholders to submit questions: One shareholder has made a recommendation, with the following details:

**Ms. Thipprapha Yooruamji (Authorized Representative):** The Thai Investor Association has proposed a policy to register companies on the Stock Exchange of Thailand and hold annual/general meetings for shareholders in a hybrid format, combining on-site and online meetings. This facilitates convenient communication and interaction between shareholders, management, and the company's board, aligning with the circular from the Securities and Exchange Commission (SEC) No. SEC/NOR(W) 2/2024 regarding cooperation in organizing the annual shareholder meetings on January 10, 2024. Therefore, I suggest considering the proposal for a Hybrid meeting format in line with the aforementioned policy of the Thai Investor Association.

**Mr. Suranai Rojwongcharas:** The company appreciates the aforementioned suggestions, and the management team will consider them for further development and improvement.

No other issues were raised.

Closing of the Meeting at 3.21 p.m

Best Regards,

Sahathai Printing & Packaging Public Company Limited

(Mr.Sawong Dhangwatnotai)

Chairman of the Board of Directors



## Enclosure 3

### Using QR Code for Download

#### Annual Report 2024 (From 56-1 One Report) (QR Code)

The Stock Exchange of Thailand (SET), through Thailand Securities Depository Co., Ltd. (TSD), as the securities registrar, has developed a system that allows listed companies to distribute shareholders' meeting documents and annual reports in an electronic format via QR Code. This enables shareholders to easily and quickly access the information by simply scanning the QR Code provided in the invitation.



#### How to Use QR Code on iOS Devices

1. Open the Camera App on your mobile phone.
2. Scan the QR Code by pointing your camera at it.
3. Tap the Notification that appears at the top of the screen to access the meeting documents.

Note: If no notification appears, shareholders can use other applications to scan the QR Code, such as QR Code Reader, Facebook, or LINE.

#### How to Scan QR Code on Android Devices

1. Open the QR Code reader ,Facebook or line application

How to scan QR Code via Line application

Go to Line and Add Friend selected >> QR Code >> to scan QR Code

2. Scan QR Code to consider the details.





## Enclosure 4

### Profiles of candidates nominated for election as directors of the Company

#### 1. Mr.Sawong Dhangwatnotai

- **Age** : 73 Years
- **Position to proposed** : Chairman of the Board, Audit Committee /Independent Director
- **First Appointed** : 31 August 2021
- **Total number of service tenure** : 3 Years 7 months
- **Participation in the Board of Directors'**  
**Meetings for the Year 2024** : Number of Meetings Held: 6 times Attendance: 6 times (100%)
- **Graduation** : - Master of Engineering Administration (Marketing), George Washington University, USA  
- Bachelor of Engineering in Mechanical Engineering, Chulalongkorn University
- **Training** : Director Accreditation Program (DAP) รุ่น 18/2547
- **Work Experiences in the Previous**  
**5 Years** : **Vita Health & Beauty Co.,Ltd.** : Wholesale of Pharmaceutical and Medical Products  
2017 – current Director  
: **Chanawat Holdings Co.,Ltd.** : Real Estate Buying and Selling  
2015 – current Director  
: **Tekatanya Co.,Ltd.** : Real Estate Buying and Selling  
2015 – current Director  
: **UBIS ALL Co.,Ltd.** : Sale of Ready-to-Eat and Semi-Processed Food  
2012 – current Director  
: **Good Doctor Co.,Ltd.**: Information System Consulting and Planning  
2018 – 2022 Director  
: **Best Fortune Asset Co.,Ltd.** : Real Estate Buying and Selling  
2016 – 2022 Director
- **Holding positions in other listed companies** : None
- **Holding position in other companies/business** : 4



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SAHATHAI PRINTING & PACKAGING PUBLIC COMPANY LIMITED

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- Other enterprise that may result conflicts of interest with the Company : None
- Legal Disputes that are Criminal Cases in Non – Criminal  
Courts misdemeanor case : None
- Shareholding of STP : Own shares 115,000 shares  
: Percentage of shareholding by  
Spouse and Minor Child : None
- Family relationship between directors and executives : None



## 2. Mr.Surasak Rojwongcharas

- Age : 76 Years
- Position to proposed : Director / Authorized Director
- First Appointed : 31 August 2021
- Total number of service tenure : 3 Years 7 months
- Participation in the Board of Directors'
  - Meetings for the Year 2024 : Number of Meetings Held: 6 times Attendance: 6 times (100%)
  - Graduation : Bachelor of Engineering in Engineering, Chulalongkorn University
  - Training : Director Accreditation Program (DAP) รุ่น 151/2561
  - Work Experiences in the Previous
    - 5 Years : Mega Capital Co., Ltd : Financing
      - 2017 - current : Director
      - : Sahathai Printing and Packaging Co., Ltd.: Packaging
        - 1988 – 2019 : Director
  - Holding positions in other listed companies : None
  - Holding position in other companies/business : 1
  - Other enterprise that may result conflicts of interest with the Company : None
  - Legal Disputes that are Criminal Cases in Non – Criminal
    - Courts misdemeanor case : None
  - Shareholding of STP : Own shares 4,220,000 shares
    - : Percentage of shareholding by Spouse and Minor Child : None
  - Family relationship between directors and executives : Yes



### 3. Mr.Prasong Rojwongjaras

- **Age** : 43 Years
- **Position to proposed** : Director
- **First Appointed** : 31 August 2021
- **Total number of service tenure** : 3 Years 7 months
- **Participation in the Board of Directors' Meetings for the Year 2024** : Number of Meetings Held: 6 times Attendance: 6 times (100%)
- **Graduation** : - Master's degree in Business Administration, University of Washington, USA  
- Master of Laws, University of Washington, USA  
- Master's degree in Law, Chulalongkorn University  
- Bachelor of Laws, Thammasat University
- **Training** : Director Accreditation Program (DAP) รุ่น 151/2561
- **Work Experiences in the Previous 5 Years** : **Somwangdee Land Co., Ltd.** : Real estate  
2018 - current Director  
: **Sahathai Printing and Packaging Co., Ltd.** : Packaging  
2014 - 2019 Director
- **Holding positions in other listed companies** : None
- **Holding position in other companies/business** : 1
- **Other enterprise that may result conflicts of interest with the Company** : None
- **Legal Disputes that are Criminal Cases in Non – Criminal Courts misdemeanor case** : None
- **Shareholding of STP** : Own shares 5,326,540 shares  
: Percentage of shareholding by Spouse and Minor Child : None
- **Family relationship between directors and executives** : Yes



Enclosure 5

Information for appointment of the Company's independent auditor

SAM NAK-NGAN A.M.C Company Limited

Registered no. : 0105538040657  
Type : Company Limited  
Registered date : March 29, 1995  
Address : 191 Silom Complex Building, 19th Floor, Unit 4, Silom Road, Silom Sub-district, Bang Rak  
District, Bangkok 10500, Thailand.

SAM NAK-NGAN A.M.C Company Limited, the company directors, and the auditor have no relationships or conflicts of interest with the Company, the executives, the shareholders, or other related parties. The nominated independent auditors are qualified according to the Notification of the Securities and Exchange Commission and can independently audit and express their opinion on the Company's financial statements.

**Proposed Remuneration for the Company's Independent Auditor**

Details (Unit: Baht)	2025	2024	Increase in the difference	
			Amount	%
Audit fee for the annual financial statements	600,000	600,000	-	-
The quarterly review of the interim financial statements (altogether 3 quarters)	360,000	360,000	-	-
<b>Total Audit Fee</b>	<b>960,000</b>	<b>960,000</b>	-	-
Auditing on agreed-upon procedures in relation to BOI promotion certificates	40,000	40,000	-	-
The financial statement conversion fees. (altogether 4 quarters)	60,000	60,000	-	-
<b>Total Non - Audit Fee</b>	<b>100,000</b>	<b>100,000</b>	-	-
<b>Grand Total</b>	<b>1,060,000</b>	<b>1,060,000</b>	-	-

Note that the approved accounting examination fees for the year 2025 do not include other direct expenses such as overtime pay, travel expenses, postage fees, and other related expenses. (For the Year 2024: Other Direct Expenses Amounting to THB 84,633)



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**Independent Auditor's Service Period for the Company**

Name Auditor	Certified Public Accountant	Number of years as a signatory in the company's financial statements	
Mr.Ampol Chamnongwat	4663	Never been a signatory in the company's financial statements before.	or
Miss Prapasri Lelasupha	4664	Never been a signatory in the company's financial statements before.	or
Mr.Naris Saowalagsakul	5369	Never been a signatory in the company's financial statements before.	or
Miss Gunyanun Punyaviwat	12733	1 Year	or
Mr. Burin Prasongsamrit	12879	Never been a signatory in the company's financial statements before.	or
Miss Pimjai Kerdumrai	13975	Never been a signatory in the company's financial statements before.	





## Enclosure 6

### Profile of independent directors for proxy case

At the 2025 Annual General Meeting of Shareholders, if shareholders are unable to attend in person, they may choose to grant a proxy to any individual of their choice or appoint one of the company's independent directors to vote on their behalf. The list of independent directors available for proxy appointment is as follows:

#### 1. Mr.Somchat Baramichai

- **Age** 73 Years
- **Position** Vice Chairman of the Board of Directors/ Independent Director
- **Address** Sahathai Printing & Packaging Public Company Limited No. 6, Moo 3, Na Mai Subdistrict, Lat Lum Kaeo District, Pathum Thani 12140, Thailand.
- **Conflict of interest in the Agenda proposed in the meeting:** There is no conflict of interest in the agenda proposed at this Annual General Meeting of Shareholders.

#### 2. Mr.Thanadech Mahapokai

- **Age** 64 Years
- **Position** Vice Chairman of the Board of Directors/ Chairman of the Audit Committee / Independent Director
- **Address** Sahathai Printing & Packaging Public Company Limited No. 6, Moo 3, Na Mai Subdistrict, Lat Lum Kaeo District, Pathum Thani 12140, Thailand.
- **Conflict of interest in the Agenda proposed in the meeting:** There is no conflict of interest in the agenda proposed at this Annual General Meeting of Shareholders.



Enclosure 7

PROXY FORM A: General Proxy Form (SIMPLE FORM)

According to Regulation of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550

Written at .....

Date ..... Month ..... Year .....

(1) I / We..... Nationality ..... with address at.....Road .....  
Sub-District..... District..... Province..... Postal Code .....

(2) being a shareholder of Sahathai Printing & Packaging Public Company Limited holding the total amount of.....shares  
with the voting rights of..... votes as follows:

ordinary share ..... shares with the voting rights of..... votes

preferred share..... shares with the voting rights of..... votes

(3) do hereby appoint either one of the following persons:

1. ....Age .....Years with address at.....Road ..... Sub-  
District..... District..... Province..... Postal Code ..... or

2. ....Age .....Years with address at.....Road ..... Sub-  
District..... District..... Province..... Postal Code ..... or

3. ....Age .....Years with address at.....Road ..... Sub-  
District..... District..... Province..... Postal Code .....

Anyone of the above as my / our proxy to attend and vote on my / our behalf at 2025 Annual General Meeting of Shareholders to be held  
on April 4, 2025 at 2.00 p.m. in electronic meeting (e-AGM) only one type, please or at any adjournment thereof.

For any act performed by the Proxy at the meeting, it shall be deemed as such acts had been done by me / us in all respects.

Signed..... Shareholder  
(.....)

Signed..... Proxy  
(.....)

**Remarks:** The Shareholder appointing the Proxy must authorize only one proxy to attend and vote at the meeting and shall not allocate the  
number of shares to several proxies to vote separately.



## PROXY FORM B (SPECIFIC DETAILS FORM)

According to Regulation of Department of Business Development Re: Form of Proxy (No. 5) B.E. 2550

Written at .....

Date ..... Month ..... Year .....

(1) I / We..... Nationality ..... with address at.....Road .....  
Sub-District..... District..... Province..... Postal Code .....

(4) being a shareholder of Sahathai Printing & Packaging Public Company Limited holding the total amount  
of.....shares with the voting rights of..... votes as follows:

ordinary share ..... shares with the voting rights of..... votes

preferred share..... shares with the voting rights of..... votes

(5) do hereby appoint either one of the following persons:

1. ....Age .....Years with address at.....Road ..... Sub-District..... District..... Province..... Postal Code ..... or
2. ....Age .....Years with address at.....Road ..... Sub-District..... District..... Province..... Postal Code ..... or
3. ....Age .....Years with address at.....Road ..... Sub-District..... District..... Province..... Postal Code .....

Anyone of the above as my / our proxy to attend and vote on my / our behalf at 2025 Annual General Meeting of Shareholders to be held on April 4, 2025 at 2.00 p.m. in electronic meeting (e-AGM) only one type, please or at any adjournment thereof.

(6) I / We authorize my / our Proxy to cast the votes according to my / our intentions as follows:

☐ **Agenda 1 To consider and adopt the Minutes of the Annual General Meeting of Shareholders 2024.**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 2 To acknowledgment of the Company's Performance Report for the Year Ended December 31, 2024.**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda 3 To consider and approve the financial statements for the year ended 31 December 2024.**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain



☐ **Agenda 4 To consider and approve the allocation of profit for dividend payment and statutory reserve for the year.**

- ☐ (a) The Proxy is entitled to cast the votes on my / our behalf at its own discretion.
- ☐ (b) The Proxy must cast the votes in accordance with my / our following instruction:
- ☐ Approve ☐ Disapprove ☐ Abstain

☐ **Agenda 5 To consider and approve the appointment of directors in replacement of those who must retire by rotation.**

- ☐ (a) The Proxy is entitled to cast the votes on my / our behalf at its own discretion.
- ☐ (b) The Proxy must cast the votes in accordance with my / our following instruction:
- ☐ To elect directors as a whole
- ☐ Approve ☐ Disapprove ☐ Abstain
- ☐ To elect each director individually

**5.1 Mr.Sawong Dhangwatnotai**

**Chairman of The Bord of Directors ,**

**Audit Committee / Independent Director**

☐ Approve ☐ Disapprove ☐ Abstain

**5.2 Mr.Surasak Rojwongcharas**

**Director / Authorized Director**

☐ Approve ☐ Disapprove ☐ Abstain

**5.3 Mr.Prasong Rojwongjaras**

**Director / Chief Operating Officer**

☐ Approve ☐ Disapprove ☐ Abstain

☐ **Agenda 6 To consider and approve the directors' remuneration for the year 2025.**

- ☐ (a) The Proxy is entitled to cast the votes on my / our behalf at its own discretion.
- ☐ (b) The Proxy must cast the votes in accordance with my / our following instruction:
- ☐ Approve ☐ Disapprove ☐ Abstain

☐ **Agenda 7 To consider and approve the appointment of auditor and fix his/her remuneration for the year 2025.**

- ☐ (a) The Proxy is entitled to cast the votes on my / our behalf at its own discretion.
- ☐ (b) The Proxy must cast the votes in accordance with my / our following instruction:
- ☐ Approve ☐ Disapprove ☐ Abstain

(7) Vote of the Proxy in any Agenda which is not in accordance with this Form of Proxy shall be invalid and shall not be the vote of the Shareholder.

(8) In case I do not specify the authorization, or the authorization is unclear, or if the meeting considers or resolves any matter other than those stated above, or if there is any change or amendment to any fact, the Proxy shall be authorized to consider and vote the matter on my / our behalf as the Proxy deems appropriate.

For any act performed by the Proxy at the Meeting, it shall be deemed as such acts had been done by me / us in all respects except for vote of the Proxy which is not in accordance with this Proxy Form.

Signed..... Shareholder  
(.....)

Signed..... Proxy  
(.....)



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**Remarks:**

1. The Shareholder appointing the Proxy must authorize only one proxy to attend and vote at the meeting and shall not allocate the number of shares to several proxies to vote separately.
2. In the agenda relating to the election of Directors, it is applicable to elect either nominated directors as a whole or elect each nominated director individually.
3. In case there are agenda other than the agenda specified above, the additional statement can be specified by the Shareholder in the Regular Continued Proxy Form B as enclosed.



## REGULAR CONTINUED PROXY FORM B

Authorization on behalf of the Shareholder of Sahathai Printing & Packaging Public Company Limited

For 2025 Annual General Meeting of Shareholders to be held on April 4, 2024 at 2.00 p.m. in electronic meeting (e-AGM) only one type, please or at any adjournment thereof.

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain

☐ **Agenda.....Subject.....**

☐ (a)The Proxy is entitled to cast the votes on my / our behalf at its own discretion.

☐ (b)The Proxy must cast the votes in accordance with my / our following instruction:

☐ Approve

☐ Disapprove

☐ Abstain





Enclosure 8

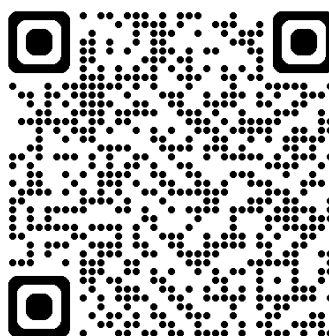
Procedures required prior to attending the meeting and registration for attending e-Meeting

**Self-Attending e-Meeting:**

1. Shareholders or proxies shall register and upload a copy of identification evidences requesting to attend the eAGM to confirm the right to attend the e-Meeting through;

<https://stp.fokus.vc/registration/>

or scan QR Code below;



The system will be open for registration from 14th March to 3rd April 2025

\*Quidlab User's Manual Document Registration System <https://quidlab.com/img/eagm/Document Upload Thai.pdf>

2. Once logging in, shareholders or proxies shall fill out the information as displayed on the system, where the information entered must match the TSD's information as of Record Date that received.

- Identification card number / Passport number / Company's registration number
- Securities holding number
- E-Mail for receiving 'Username' and 'Password' to login 'WebLink' for e-Meeting
- Mobile phone number
- Identification documents

Self-Attending	Proxy / Corporate Entity, whose proxy not Company's independent director
Copy of identification card or copy of valid passport with certified true copy	<b>Individual</b> Copy of identification card or copy of valid passport of shareholder and proxy with certified true copy, together with filled-proxy form A or proxy form B in attachment 7



Self-Attending	Proxy / Corporate Entity, whose proxy not Company's independent director
	<p><b><u>Corporate Entity</u></b></p> <p>Copy of company's registration no more than 30 days old certified true copy by authorized directors with company seal (if any) and the certified copy of authorized directors and proxy' identification card or copy of valid passport, together with filled-proxy form A or proxy from B in attachment 7</p>
	<p><b><u>Foreign Corporate Entity</u></b></p> <p>A certified true copy of the corporate certificate must be notarized by a Notary Public within 30 days and submitted along with the power of attorney. This document must then be further certified by an authorized officer of the Thai Embassy or Thai Consulate, a designated officer acting on their behalf, or a person authorized to provide complete certification according to the laws of that country (Notary Public). Additionally, a certified true copy of the attorney-in-fact's valid identification card or passport, signed by the authorized person, must be provided.</p>

3. After the Company received the documents according step no. 2 from shareholders or proxies, the Company will check the documents to confirm the right to attend the meeting, after approved the verification, the shareholders or proxies shall receive the following;

- Username and Password
- WebLink for logging into the e-Meeting system.
- e-AGM conference system user manual

If shareholder or proxy is not approved, you will receive an email stating the reason and may submit additional documents or corrected documents.

4. Shareholders or proxies are requested to keep their Username and Password confidential and not disclose them to others. In the event that your Username and Password are lost or have not been received by April 3, 2025, please contact [info@quidlab.com](mailto:info@quidlab.com) or call 02-013-4322 or 080-008-7616 immediately.



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5. Please study the e-Meeting system user manual that sent along with username and password details to the shareholder or proxy' e-mail. The e-Meeting system will open for you to register 1 hour prior to the starting time of the meeting. However, the streaming will begin at the meeting time only.
6. During e-Meeting, the attendees voting in each agenda; agree, disagree, or abstain. If there is no vote, the system will automatically count as agree.
7. In case you encounter any technical problems in using the e-Meeting system before or during the meeting, please contact Quidlab Company Limited, the Company's e-Meeting system provider. The official contact of Quidlab Company Limited will be sent along in the email that sent your username and password to you.